



Concrete Couch Executive Director | Position Description

Concrete Couch Mission Statement

Work with kids and community groups to create public art, build community, and create environments and experiences that humanize our world.

Our 7 Core Beliefs

1. Community matters
2. Making things is fun work
3. Junk is just raw material waiting for an idea
4. Every community has strengths, assets, and resources
5. Sharing things with others makes people happier
6. People who feel valued contribute more
7. Getting dirty is liberating

About the Role

The Executive Director will carry the torch for Concrete Couch, a 501c3 non-profit organization that has been helping communities come together to do amazing things since 2004. Concrete Couch collaborates with schools, community centers, other local non-profits, and individuals to make Colorado Springs a more vibrant and activated community. Through the building of murals, bridges, mosaics, trails, park benches, and, yes, the occasional concrete couch, we provide learning opportunities and add to the vitality of our community. A large aspect of our work is Concrete Coyote, our 7-acre community park located at 1100 S. Royer Street which hosts free weekly programs and special events. The Executive Director will guide Concrete Couch and oversee Concrete Coyote Community Park by leading a dedicated team, supervising operations, and building community partnerships.

Essential Job Functions

Staffing and Operations

- Identify, recruit, train, and develop a talented and diverse team of employees who can lead critical departments and manage strategic business functions
- Retain a diverse, highly qualified staff and volunteers by providing career coaching, growth, and personal development for workers
- Monitor operations and ensure employees and business practices comply with regulatory and legal requirements
- Identify potential risks and opportunities within the organization and its environment to protect Concrete Couch interests
- Develop an annual budget that meets Concrete Couch and board objectives
- Develop programming that meets Concrete Couch objectives in conjunction with the Programming Director, Education Director, and appropriate staff members
- Ensure all grants received are used in a way that meets the objectives of the grant, and that proper reporting can be given to all appropriate agencies
- Robust vision and sense of connection to the Concrete Coyote land



Board Relations

- Collaborate with the Concrete Couch board to identify, create, and implement strategic plans to actualize Concrete Couch Objectives
- Develop the Concrete Couch culture and promote transparency and collaboration throughout the organization
- Ensure that all programmatic and budget objectives are focused on the 7 Core Beliefs of Concrete Couch
- Oversee and report on the Concrete Couch's results for the board
- Attend monthly board meetings

External Relations

- Develop partnerships with Concrete Couch stakeholders, community members, and city officials to ensure a strong connection between Concrete Couch and the greater Colorado Springs community
- Identify potential sources of investment and organize fundraising efforts, and maintain relations between grantors and donors
- Represent Concrete Couch at social and corporate events in ways that strengthen the brand and communicate the Couch's message
- Ensure that all programs are appropriately advertised within the Colorado Springs community

Qualifications *(We encourage applicants who meet a majority of the requirements below to apply, even if you do not meet all of them.)*

- Prior experience as an Executive Director of a non-profit organization, or related/applicable experience in management of an education-focused organization
- Prior experience running educational programming focused at K-12 level children
- Experience working closely with a board of directors
- Demonstrated success raising mid 6 figures, annually
- Demonstrated knowledge of best practices for a non-profit organization
- Excellent written and verbal communication skills
- Organization and leadership skills
- Strategic thinking and analytical skills

Job Type: The Executive Director role is a full-time position with the potential for a part-time arrangement depending on the candidates qualifications.

Benefits: 2 weeks per year vacation time, up to \$1,000 match into state run retirement account

Pay: \$65,000- \$75,000 per year, commensurate with experience



Application Deadline: August 16th, 2024
Start Date: October 1st, 2024

This position offers an exciting opportunity for a dynamic leader to meaningfully impact the Colorado Springs community. If you are passionate about working with kids and community groups to create environments and experiences that humanize our world, we encourage you to apply.

Please send your resume and a letter of interest, detailing your qualifications and why you are interested in this position, to careers@concretecouch.org.

Concrete Couch follows an equal opportunity employment policy, and employs personnel without regard to race, creed, color, religion, national origin, sex, sexual orientation, age, physical or mental handicap, veteran status and marital status.